GUIDELINES FOR MUSEUM PASSES

We are glad that you are partaking in Lambertville Library's Museum Pass program.

Below you will find information about using the pass in the FAQs.

When you pick up your pass at the library, we will ask you to sign the reservation sheet to indicate that you agree to follow these guidelines.

How do I reserve a pass?

You can reserve a pass is online at <u>MuseumKey</u>, browsing for available passes by Date or by Museum. You need to know your library ID number and password to reserve a pass. Call the library at (609)397-0275 if you do not know your login credentials.

Who can reserve a pass?

Library patrons with a valid library card may use the service. Your account must be in good standing, with no overdue materials.

How and when do I pick up and return my pass?

You can pick up the pass from the library on the day before the date of use. (If you are using the pass on a Monday, you may pick it up on the Saturday before.) Please return it on the day following your visit at the latest, to avoid incurring a late fee – and because there may be other patrons waiting for it. We would prefer you to hand the pass to a member of staff, but you may leave it in the drop box if the library is closed. Prompt return is very much appreciated.

Is there a charge to reserve a pass?

No, there is no charge to borrow a museum pass. This is a service the library is glad to be able to provide to patrons.

How many people are admitted to a museum per pass?

Membership conditions vary from museum to museum:

- Elmwood Park Zoo Pass: admits 2 adults, up to 6 children
- Bowman's Hill Wildflower Preserve Pass: admits 2 adults, up to 4 children
- The Bucks County Children's Museum: admits 6 people

How many passes can I reserve?

Each museum pass may be reserved once per month per patron.

How far in advance can I reserve a pass?

Reservations may be made up to 90 days in advance.

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Can I cancel my reservation?

Yes, a reservation may be cancelled at <u>MuseumKey</u>, by emailing the library at <u>staff@lambertvillelibrary.org</u>, or calling the library at (609)397-0275.

What is the late fee?

The late fee \$20 a day. If a pass is lost or damaged, the replacement fee is \$50.

What if the library is unexpectedly closed because of the weather or other emergency?

If the library is unexpectedly closed and you cannot pick up your pass, then unfortunately you have lost your reservation. Please visit <u>MuseumKey</u> to reschedule.

Elmwood Park Zoo Pass

Admits 2 adults, up to 6 children

Website: elmwoodparkzoo.org

1661 Harding Blvd, Norristown, PA 19401

Bowman's Hill Wildflower Preserve Pass

Admits 2 adults, up to 4 children

Website: bhwp.org

1635 River Rd, New Hope, PA 18938

Bucks County Children's Museum

Admits 6 people

Website: buckskids.org

500 Union Square Dr, New Hope, PA 18938

Mercer Museum & Fonthill Castle

Admits 4 people

Website: mercermuseum.org

Mercer Museum: 84 South Pine St, Doylestown, PA 18901

Fonthill Castle: East Court St & Route 313, Doylestown, PA 18901