

**Trustees of the Lambertville Free Public Library**  
**Minutes Jan. 10, 2023, 7PM**  
**Lambertville Free Public Library**  
**6 Lilly St, Lambertville, NJ 08530**  
**Meeting was held in person and via Zoom**

The meeting of the Trustees of the Lambertville Free Public Library was called to order at 7:00 PM by Matt Larkin. In addition to Mr. Larkin, present were Trustees Albert Bauer, Amy Connelly, Kathleen Harris, Stephanie Volmer, Kate Winslow, and Library Director Jen Sirak, as well as Karen Riedeburg, Ricardo Zapata, and Manisha Agarwal via Zoom. Mayor Andrew Nowick joined the meeting later.

In compliance with the open public meetings act, it was announced that this was the Jan. 10 meeting of the Trustees, which had been published in The Democrat and filed with the City Clerk for posting on the bulletin board located in City Hall.

Manisha Agarwal was sworn in as a new trustee. Stephanie Volmer was sworn in as superintendent's representative. Amy Connelly was sworn in as the Mayor's representative.

**Elections:** Karen Riedeburg elected President; Matt Larkin elected Vice President; Kate Winslow elected Secretary; and Albert Bauer elected Treasurer.

The minutes from the December meeting were reviewed and approved (Matt Larkin motioned, Albert Bauer seconded, unanimous approval).

**Treasury Report:** The bills for January were presented and, on a unanimous vote, the motion to pay bills totaling approximately \$13,500 was approved.

**Committee Reports:** The need to repopulate the committees was acknowledged. As they stand now:

- POLICY AND PERSONNEL: Karen Riedeburg, Kathleen Harris, and Jen Sirak
- COMMUNITY RELATIONS: Stephanie Volmer, Ricardo Zapatista, and Kate Winslow
- MOU: Karen Riedeburg, Kathleen Harris, Amy Connelly, Albert Bauer
- STRATEGIC PLANNING: Stephanie Volmer, Amy Connelly, Matt Larkin
- BUILDINGS AND GROUNDS: Kathleen Harris, Kate Winslow, and Albert Bauer (though there was discussion of Albert stepping down from this committee)
- FINANCES: Albert Bauer, Karen Riedeburg, Amy Connelly, Matt Larkin, and Jen Sirak
- Manisha Agarwal needs to decide which committees she wants to serve on

Policy Committee report: Computer Use policy reviewed and approved unanimously.

After a discussion of the library's social media policy, Mayor Nowick sent the city's social media policy to Amy for the board to review.

Mayor Nowick spoke briefly:

- The city needs the library board to start giving an annual financial report to the city; the mayor will send Albert an email with his exact request (a budget and account balance may suffice).
- The city can request surplus funds back from the library (But Jen says it is unlikely that there will be anything to give back).
- The mayor reiterates the need to use the BCC function on group emails.
- Regarding problematic social media posts, the mayor says we cannot delete social media posts, etc., but we can hide them.
- The mayor's priorities for the library property: repairing the sidewalks, repairing the front stairs and possibly the elevator; he wants to begin chipping away at municipal building issues. Safety is the first priority.

Jen asked the mayor and a council member (TBD) to have a role in the library's strategic planning.

The meeting adjourned at approximately 8:30 pm.