

Lambertville Free Public Library

Art Exhibit and Display Policy

The Lambertville Free Public Library is pleased to offer artists, collectors, and organizations the opportunity to display their work to the community. All exhibits are free and open to the public. The Library encourages exhibitions of painting, photography, crafts, etc. that reflect the Library's role as an educational and cultural institution, presenting a balanced program of exhibits in all suitable media.

Exhibits and collections will not be excluded because of the race or nationality or the social, political, or religious views of the artist or collector. The Library shall have the final decision on the content and arrangement of all exhibits and displays. The presence of a particular display in the Library does not indicate that the Library either advocates or endorses the viewpoints of exhibits or exhibitors. Exhibitors are asked to remember that these spaces are public areas that are accessible by Library users of all ages.

APPLICATION PROCESS

Contact Exhibit Coordinator Scott MacNeill at macneill-macintosh@comcast.net

GUIDELINES FOR DISPLAY

- Exhibits and displays will normally be scheduled for a period of approximately six weeks. This period can be flexible to allow the Library to use wall space for other activities. The usage of the gallery space may be canceled by the Library. If the exhibitor must cancel the show, it is expected that they contact the Library as soon as possible to see if another date may be arranged.
- The artist/collector is responsible for setting up the display—both arranging and dismantling. The Exhibit Coordinator will assist in mounting the show. Installation and removal must be done during regular hours. The Library professional gallery hanging system is the only one to be used.
- Artwork and collections must be ready for hanging with wire or hooks that can attach to the library's hanging system.
- If art is for sale, prices may not be affixed on or posted next to the artworks. A separate price list may be provided, and artists may leave business cards and/or brochures so

that Library patrons can contact them directly. Exhibited items cannot be sold through Library staff.

- Exhibitors are responsible for publicity and promotion of the show.
- The Library does not have storage space for any property of the exhibitors beyond the period specified for the display.
- The artwork is not insured by the Library, and the Library is not responsible for lost, stolen, or damaged work.