

Trustees of the Lambertville Free Public Library
Minutes May 9, 2023, 7PM
Lambertville Free Public Library
6 Lilly St, Lambertville, NJ 08530
Meeting was held in person and via Zoom

The meeting of the Trustees of the Lambertville Free Public Library was called to order at 7:00 PM by Karen Riedeburg. In addition to Ms Riedeburg, present were Trustees Albert Bauer, Kate Winslow, Matt Larkin, Stephanie Volmer, Library Director Jen Sirak, Kathleen Harris, Amy Connelly, as well as Ricardo Zapata and Manisha Agarwal via Zoom.

In compliance with the open public meetings act, it was announced that this was the May 9 meeting of the Trustees, which had been published in The Democrat and filed with the City Clerk for posting on the bulletin board located in City Hall.

Approval of Meeting Minutes: The minutes from the April 11, 2023, meeting were reviewed and unanimously approved.

Director's Report:

Staff changes: Danielle is transferring over to the position of Children's Librarian, and J are still looking for someone to take over adult programming.

NJLA conference will be May 31-June 2: They are working on buttoning up their presentation. Five staff members will be attending.

Narcan: Now that the state has dropped training requirements for Narcan, the library has some on site. Staff is protected against any liability when administering it. Discussion ensued about whether staff should be required to administer it; should we offer an introductory session about how to use it, what to look for, what to expect (maybe open this up to the public, not just for staff?). Wider conversation also took place about libraries being open public spaces, and the role that libraries are being asked to play.

Novelist: Would use unused 2022 donations to buy this digital reader's advisory service that will link directly to our own card catalog. Will help improve patron experience, by recommending books, similar to those they are already looking for. Quote from company is \$1525 annual fee.

Cassandra Jackson will be launching her new book The Wreck on May 17 at the library.

Experimenting with paperback circulation for the summer. Will be fun!

Treasury Report: The amended bills were presented and, on a unanimous vote, the motion to pay bills totaling \$26,170.87 was approved.

Albert was approached by Trina Bardrusco to create a fundraising page for Oaxaca Day, which is scheduled for Sunday, August 20, 2023, from 3-7pm. The group has a goal to raise \$3000-\$5000 before the event, which will go primarily to pay for the entertainment. The idea of getting a gambling license also came up...would this be worth it for future events?

Committee Reports

a. Buildings and Grounds - did not meet (but the grounds look great with all the new plantings and the fixed steps and cleaned up yard!)

b. Community Outreach - did not meet

c. Finance (covered above in Treasurer's Report)

d. Policy - did not meet, but we wanted to talk about the social media policy since we did not get to it the last time. Made minor changes and unanimously approved.

e. Strategic Planning: Draft is going to committee to make revisions and then will be sent to the rest of the board for comments. The president pointed out that more consistent capitol fundraising goals need to be included into the Strategic Plan.

Correspondence: The Friends are reorganizing, but still a ways off from being fully formed, creating an MOU between them and the library, etc. Much discussion followed.

The president received the shared services agreement with the city. Needs to be signed and sent back.

New Business: None

The meeting adjourned at 8:39 pm.