

Trustees of the Lambertville Free Public Library  
Minutes November 14, 2023, 7PM  
Lambertville Free Public Library  
6 Lilly St, Lambertville, NJ 08530  
Meeting was held in person and via Zoom

The meeting of the Trustees of the Lambertville Free Public Library was called to order at 7:00 PM by Karen Riedeburg. In addition to Ms Riedeburg, present were Trustees Albert Bauer, Stephanie Volmer, Amy Connelly, Kathleen Harris, Walt Jiménez, Ed Hogue, and Library Director Jen Sirak, and Kate Winslow and Ricardo Zapata via Zoom.

In compliance with the open public meetings act, it was announced that this was the November 14 meeting of the Trustees, which had been published in The Democrat and filed with the City Clerk for posting on the bulletin board located in City Hall.

### **Approval of Meeting Minutes**

The minutes from the October 10, 2023 meeting were approved unanimously.

### **Director's Report**

- Jen has been working on the budget and hopes to present it in December and get it approved in January, ahead of schedule.
- Also had a meeting about the healthcare benefits for the new full time employee; hope to get it started by December or January 1. The city will keep her on the payroll for pension.
- All is well with LPS students coming; a good routine has been set up.
- Shelby will become a notary, which will augment the library's notary services.
- There was a recent problem with the elevator, but the fix was not difficult. There may be some money from the city to invest in a maintenance plan. Jen will investigate.
- The state is having a statewide library director's meeting 11/15 (the first in-person since Covid) ; Jen will attend.
- Book weeding continues.
- Bills amendment for \$65 was for JS to attend a municipal records training, so hope to start going through the 25+ boxes of records that are stashed throughout the building.
- During the Oaxaca Festival, a documentary was filmed about the Latina experience in Lambertville as well as the festival itself. On Dec. 17 the film will be shown at the ACME. The library is sponsoring the tickets to make it free to the public, but other aspects of it are murky. Library board feels that this should be a free community event (and there should not be a tip jar to benefit the filmmaker or the ACME).

### **Treasury Report**

The bills were presented and, on a unanimous vote, the motion to pay bills totaling \$8,255.56 was approved.

- Albert is meeting with Bank of Princeton this week about investing some of the library's money.

### **Committee Reports**

a. Buildings and Grounds: will meet next Tuesday. KW mentioned her visit to the Boonton Holmes Public Library and its similarities to our library.

b. Community Outreach: SV reports that we've been working on the postcard, which is almost there.

c. Finance (covered above in Treasurer's Report): Plus, AB met with Jen about trying to create a more transparent and clean budget.

d. Policy: Just met; would like to make a change to the policy for the gallery artists regarding the parameters for selling the art. The library should not be posting prices on the art (we don't want it to seem like we are selling things), but artists can provide price lists, business cards and brochures; library staff cannot sell the art. This change to the policy was unanimously approved.

e. Strategic Planning: At their meeting, they went through other examples of strategic plans and are working with Jen on tying the budget to specific parts of the strategic plan.

### **Correspondence**

- A piece of mail that will be forwarded to the people trying to revitalize the Friends group.

### **New Business**

*No public comment*

The meeting adjourned at 8:24 pm.