

**Lambertville Free Public Library Trustee Meeting**  
**Tuesday, August 13, 2024 – 7:00 pm**

**Meeting Minutes**

**Roll Call & Pledge of Allegiance**

Present at the meeting were: Albert Bauer, Amy Connelly, Kathleen Harris, Ed Hoag, Karen Riedeburg, Jen Sirak, and Ricardo Zapata.

Unable to be present at the meeting were: Walt Jimenez, Stephanie Volmer, and Kate Winslow.

The meeting was called to order at 7:10 and the group recited the Pledge of Allegiance.

**Approval of Meeting Minutes**

The minutes of the July 9 meeting were approved with no corrections or additions. The motion was made by Karen Riedeburg and seconded by Amy Connelly.

**Treasurer's Report and Approval of Current Bills**

Approval to pay bills included payments as follows: \$10,078.16 from the operating account, \$7,320.00 from the capital account, and \$2,262.93 from the donations account.

There was no other information from the Treasurer for the Board to discuss.

**Director's & Children's Librarian's Reports**

Jen added the following information to her written report:

- The e-book statistics for July were much higher than usual. There were 92 loans via cloudLibrary compared to the approximately 70/75 loans we usually see in a month. The Hoopla limit was reached with 350 loans.
- Jen continues to plan for being closed during the lead removal project. She has learned that during the process it is likely that lead dust will get into the carpet. Because of the safety hazard this will present and because the carpet is worn she recommended that this would be a good time to replace it. The Board agreed but expanded the scope of the project to include the entire library in the interests of everyone's well-being.
- The Board then discussed details about the plans for Oaxaca Day. The Board approved renting a second port-a-potty and discussed ways of managing the number of people who come into the building on the day of the event. Karen is going to create an online sign-up sheet for Board members to volunteer to help with set-up, serving food, and clean-up.

- Jen let the Board know that as a result of the audit process she has learned that in the eyes of the federal government our official name is “Trustees of Free Public Library of Lambertville.” (There is no “the” in front of “Free.”)

## **Committee Reports**

*Buildings and Grounds* – The Buildings and Grounds Committee is planning to meet a couple of times before the end of the year to discuss pending projects. Based on Jen’s report they will add recarpeting the library to their list of items to discuss. They will also address the building and grounds pieces of the Strategic Plan.

*Community Outreach* – Nothing to report this month.

*Finance* – Nothing to add to the information about bill payment.

*Policy* – Nothing to report this month.

*Strategic Planning* – Nothing to report this month.

## **Correspondence**

The only correspondence that was received was information Jen requested in order to provide information to the auditors.

## **New Business**

There was no new business.

## **Public Comment**

There were no members of the public present.

## **Adjournment**

The meeting was adjourned at 8:06 pm. Karen Riedeberg made the motion and Albert Bauer seconded it.

Respectfully submitted,  
Kathleen Jones Harris