

**Trustees of the Lambertville Free Public Library**  
**Minutes August 12, 2025, 7PM**  
**Lambertville Free Public Library**  
**6 Lilly St., Lambertville, NJ 08530**  
**Meeting was held in person and via Zoom**

The virtual meeting of the Trustees of the Lambertville Free Public Library was called to order at 7:00 PM by Karen Riedeburg. In addition to Ms. Riedeburg, present were Library Director Jennifer Sirak, Trustees Stephanie Volmer, Ed Hoag, Albert Bauer, Walt Jimenez, Kathleen Harris, Kate Winslow, and Ricardo Zapata (via Zoom).

In compliance with the open public meetings act, it was announced that this was the August 12 meeting of the Trustees, which had been published in The Times of Trenton and filed with the City Clerk for posting on the bulletin board located in City Hall.

**Approval of Meeting Minutes**

The minutes from the July 8, 2025, meeting, with the addition of Ed Hoag being listed as present, were approved unanimously.

**Treasury Report**

The bills were presented, and the motion to pay prepaid (\$49,323,01) and unpaid bills (\$17,470.73) plus \$1,800.00 for two auditing bills totaling \$68,593.74 was unanimously approved (resolution 022-2025).

**Director's Report by Jen Sirak**

- We are so grateful to the mayor and city council for approving the exterior building work and inspiring us to redo the interior of the library. This renovation was truly a community effort, with support coming from the City Hall staff, the Justice Center staff, the Department of Public Works, the Historic Preservation Commission, The Lambertville Police, local businesses, over 75 community volunteers, and all the library Board members, staff, and their families. We accomplished a huge amount of work at the Lilly Mansion in only four months while operating a pop-up library at City Hall. The city contracted for exterior lead removal, masonry work, carpentry and paint and the library redid the paint, carpet, lighting, collection shelving and front desk on the inside. In addition we added a beautiful mural in the children's room, updated the teen space and added a hard surface in the gallery. Finally our new collection flow allows for more intuitive browsing and a feeling of openness while giving almost every collection in the library a little more space.
- The library is open and looking beautiful but there is still a task list of remaining items left to do. I attached the list, including items that Board members can help with, to my email. I also attached the itemized budget record for the overall project.
- We now have working, fire safety exit doors and we have a new key to the building. I will have keys available tonight for any Board members who would like one.

- I am meeting with the new cleaning company tomorrow and they will be getting started next week.
- We are anticipating State health care costs to go up significantly again this year. The city is considering joining a cooperative and leaving the state system. We will follow whatever the city decides to do.
- Need to start working on the permanent sign; Buildings and Grounds committee will take this on.

### **Children's Librarian Report**

- No report at the time of the meeting.

### **Committee Reports**

- a. Buildings and Grounds: no report
- b. Community Outreach: Did not meet, but we do want to discuss our staff appreciation party, hopefully to be held in September at a private room at the Swan.
- c. Finance: See above
- d. Policy: no report
- e. Strategic Planning: no report

### **Correspondence**

No correspondence.

### **New Business**

The idea of awarding certain staff members, due to the immense amount of work that the recent library renovation required, has come up. Karen gave a background on how we can legally award certain employees financially for their good service that was outside of the scope of their library job description. Discussion regarding these different options ensued, with any decisions being tabled until more research can be completed.

### **Public Comment**

No public comment.

The meeting adjourned at 8:46 pm.

