

**Trustees of the Lambertville Free Public Library**  
**Minutes January 13, 2026, 7PM**  
**Lambertville Free Public Library**  
**6 Lilly St., Lambertville, NJ 08530**  
**Meeting was held in person and via Zoom**

The meeting of the Trustees of the Lambertville Free Public Library was called to order at 7:00 PM by Karen Riedeburg. In addition to Ms. Riedeburg, present were Library Director Jennifer Sirak, Trustees Stephanie Volmer, Walt Jimenez, Kathleen Harris, Amy Connelly, Kate Winslow, Andrew Budwig, and Ed Hoag (via Zoom).

In compliance with the open public meetings act, it was announced that this was the January 13 meeting of the Trustees, which had filed with the City Clerk for posting on the bulletin board located in City Hall.

New trustee Andrew Budwig introduced himself (fellow new trustee Rene Marinich was not present), and other board members reintroduced themselves. Officers Karen Riedeburg (president), Ed Hoag (vice president), Walt Jimenez (treasurer), and Kate Winslow (secretary) were re-elected unanimously.

#### **Approval of Meeting Minutes**

The minutes from the December 9, 2025, meeting were unanimously approved (Andrew Budwig abstained).

#### **Treasury Report**

The 2026 Operating Budget was reviewed and unanimously approved (resolution 001-2026). The board also reviewed the 2026 Capital Account Budget and the current donation budget, which is designated for five buckets: furniture, technology and supplies; programs and events; special projects; materials and databases; and staff conferences. The bills were presented, and the motion to pay bills totaling \$62,669.13 was unanimously approved (resolution 015-2026).

#### **Director's Report by Jen Sirak**

- DCRP Update – The finance committee and I are still working on finalizing the details with the city on how we will proceed to satisfy the requirements of this state-required part time pension program.
- New Elevator Installation Update – Nothing new, so still the end of February as far as I know.
- Heater Maintenance – First floor heating is much better but needs monitoring. The interior insulation in the ducts (installed in 2011) is starting to age and detach in some places, which is beginning to cause some problems.
- NJSL Rev 250<sup>th</sup> Grant program –Our January program will be at the Justice Center on the 15<sup>th</sup> at 6:30. It centers on the rediscovered 1921 mural that was restored by a Lambertville conservator to be hung in the new Washington Crossing Museum. I will

meet with city representatives on Wednesday to begin discussing the schedule of events for the April 18<sup>th</sup> encampment at the Holcombe House.

- The Annual Appeal Finished with a spectacular \$16,655, almost \$1,000 more than last year's \$15,805. These donations will pay for our Museum passes and scheduling software, Novelist, plus special projects like updating shelf signage and our new exterior signage. Thanks so much to the community relations committee for putting this all together.

### **Children's Librarian Report**

- Our new additions of the Wonderbooks have been a fantastic success! They've been non-stop circulating since their acquisition. Surprisingly, the juvenile books have been circulating even more than the picture books – this will help as I decide how much of the book purchasing budget to allocate to purchasing more of these kinds of built-in audiobooks and which age groups should be prioritized.
- The lost books reorder list has been put together, but will need to be purchased over this year and next year, as it is a sizeable portion of the budget. Certain reorders that were high-circulating before they were lost from the collection have been prioritized for purchase.
- The new Spanish books are all added to the system! This has been a much-needed revitalization to both the picture book and juvenile Spanish collections. While not many have been checked out of the library, I see them being read and re-shelved (especially during Fran and Trina's recent holiday event!)
- While I'm still waiting for Igram to catch up to speed and offer book processing, Amazon has been surprisingly good with the book orders. It's allowed me to be a lot more responsive to the kids' and parents' requests, which in turn makes them feel like they have an investment in the collection and a voice in the library.
- Our regular events are going well. Bouncy Book Time continues to get both new and returning families. LEGO Club gets a regular crew (though we got a large group during school break when parents were desperate to get the kids out of the house!), while Friday Board Games attendance is a bit more tenuous. I'll be hopefully planning some special events coming up as we pass the holiday season (Roxey Ballet has reached out to do another event, and Mad Science has a fun and educational "Winter Science" show).
- Our upcoming event in February with the middle school as part of our 250<sup>th</sup> Anniversary grant is all set to go! We have a Revolutionary Reenactor from the American Historical Theatre out of Philadelphia coming to do a reenactment program. If anyone would like to learn more Ned Hector and the reenactor Noah Lewis, the list of characters from the 1700s and earlier
- The Solebury student volunteers continue to be a very helpful and motivated group of teens. They've been assisting me with button-making, cleaning the library toys and storytime egg-shakers, sorting donations/former prize books, and more! They will finish in February and then we plan to have them back in the Fall next school year!

### **Committee Reports**

- a. Buildings and Grounds: Did not meet. But signage needs to be finalized!
- b. Community Outreach: Did not meet, but looking ahead to a second fundraiser.
- d. Policy: Met briefly, will bring items to the February meeting.
- e. Strategic Planning: Did not meet.

### **Reorganization Resolutions**

- Electronic Payment Resolution (002-2026) was unanimously approved.
- Prepayment Resolution (003-2026) was unanimously approved
- Official Depository Resolution (004-2026) was unanimously approved.
- Appointment of Auditors Resolution (005-2026) was unanimously approved.
- Resolution to Remove Signatory (006-2026) was unanimously approved.
- Authorized Signatures Resolution (007-2026) was unanimously approved.
- Library Hours Resolution (008-2026) was unanimously approved.
- Designated Holidays Resolution (009-2026) was unanimously approved.
- Board Meeting Dates Resolution (010-2026) was unanimously approved.
- Resolution to Establish Petty Cash Accounts (011-2026) was unanimously approved.
- Authorization to Sign Payroll Resolution (012-2026) was unanimously approved.
- Salary Range Resolution (014-2026) was unanimously approved.

### **Correspondence**

No correspondence.

### **New Business**

No new business.

### **Public Comment**

No public comment.

The meeting adjourned at 8:03 pm.

